

**Maywood-Melrose Park-Broadview School District 89**  
**Review/Management Audit Committees**  
**School Year 2009-2010**

**What is a Management Audit?**

*Boards of Education and central office officials who want to assess and improve their districts' educational effectiveness can do so by a management audit. A management audit is a comprehensive examination of an organization in order to assess efficient use of resources and program effectiveness;...and to see how well the district is meeting its standards;...a management audit is usually comprised of the following actions:*

- *Identifying management objectives*
- *determining current facts and conditions that reflect these objectives*
- *defining problems and pointing out improvement opportunities*
- *presenting its findings to the school board.*

**What are the Benefits of a Management Audit?**

*A well-administered auditing system can provide evaluations that reflect how a school system is managing its human and financial resources. An audit that possesses valid and measurable objectives keeps a school district true to its purpose. Using data obtained from the audit to measure the district's success in meeting its fundamental education objectives allows the district to adjust its efforts in order to achieve its broader goals. "A well-managed school system," English (1979) claims, "is capable of changing its direction when necessary." Other benefits of management audits, Hansen and Corcoran explain, include the following:*

- \* a clearer picture of which activities affect student achievement*
- \* up-to-date data on which to base improvement plans*
- \* a framework from which to conduct ongoing district evaluation*
- \* a method of organizing and disseminating information about the district*

*Student learning, parent and teacher satisfaction, board confidence, accountability, and a common sense of purpose between organizational levels can be results of a well-managed district auditing procedure.... Open communication of evaluations, improvement plans, and their results can lead to better community relations.*

Source: ERIC Clearinghouse on Educational Management Eugene OR.

**Management Committee meetings will be called to order at 5:30 PM.  
The meeting dates for the Management Audit Committees are as follows:**

1. Management Audit Committee of the Office of Superintendent  
Co-Chairs: Johnny Diggs, Marie Urso:  
**Monday, November 2, 2009**
2. Management Audit Committee of Health Insurance Broker  
Co-Chairs: Johnny Diggs, Marie Urso  
**Wednesday, November 4, 2009**

**Management Audit Committees Agenda  
November 2, and November 4, 2009**

1. **The Audit Management Committee for \_\_\_\_\_ of the Board of Education for School District 89 Maywood-Melrose Park-Broadview will come to order at \_\_\_\_\_ p.m.**
2. **Roll Call:**  
Upon roll call, the following members responded as present:  
Anguiano \_\_\_ Diggs\_\_\_Gustello\_\_\_Neely \_\_\_Rivers\_\_\_ Rivers, Jr. \_\_\_Urso\_\_\_
3. **Review of Last Meetings Discussion**
4. **Continuation of Collaborative Conversation with Central Office Personnel**
  - A. Department Goals
  - B. Success Challenges
  - C. Identification of Breakdowns/Disconnects
  - D. Identification of Processes and Procedures
  - E. Self-Evaluation
  - F. Other
5. **Acceptance of Comments or Questions from Audience**
6. **New Business**
7. **Retire to Closed Session**  
A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board retire into closed session for the purpose of personnel.  
  
When the question was called, the following vote resulted:  
Anguiano \_\_\_ Diggs\_\_\_Gustello\_\_\_Neely \_\_\_Rivers\_\_\_ Rivers, Jr. \_\_\_Urso\_\_\_

**8. Motion for Adjournment**

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Management Audit Committee for \_\_\_\_\_ be adjourned at \_\_\_\_\_.

When the question was called, the following vote resulted:

Anguiano \_\_\_ Diggs\_\_\_ Gustello\_\_\_ Neely \_\_\_ Rivers\_\_\_ Rivers, Jr. \_\_\_ Urso\_\_\_