

Maywood-Melrose Park-Broadview School District 89
906 Walton
Melrose Park, IL 60160

REQUEST FOR PROPOSALS

Before and After School Child Care Programming

March 13, 2018

The Board of Education is seeking proposals from qualified providers of before and after school child care programs. A number of parents are interested in morning child care starting at 6:00 a.m. and ending at the start of school at 8:35 a.m. After school programs start at the dismissal of school at 3:10 p.m. and run until 6:00 p.m. Most, but not all, Tuesdays are early release days with student dismissal at 2:10 p.m. The program would only operate on days that school is in session for students.

The District is seeking a single provider to operate day care programs in all seven elementary schools in the district. The District seeks high quality child care programs that incorporate academic reinforcement, physical fitness, arts, and other enrichment programs. The program will be in different locations in each school due to the physical limitations of each school building and will require some flexibility and a good working relationship with the school staff and the school administration. Some programs may have a classroom, the gym, or an all purpose room available for the program.

The District has been hosting a successful program in all buildings with the current 2017-2018 enrollment being:

	Melrose	Jane Addams	Emerson	Lincoln	Roosevelt	Washington	Garfield
AM	20	20	6	12	7	1	10
PM	38	19	4	10	12	4	19

The current fee arrangement being paid by the Contractor to the District is:

\$500 per month for shared custodial and operational expenses districtwide.

\$500 per month for each school with before and after school care.

\$50 per month for any school with ONLY before school child care.

A multiyear agreement will be considered by the Board.

The minimum acceptable insurance requirements are:

The District provides no medical or workers' compensation insurance coverage for the Consultant and its employees under this Agreement. The sole responsibility for providing appropriate insurance coverage lies solely with the Contractor.

Contractor shall obtain, at its own cost, insurance to its activities pursuant to this Agreement at the following minimum levels of coverage:

WORKERS' COMPENSATION	STATUTORY
Must include coverage for alternate employers and borrowed servants	
EMPLOYER'S LIABILITY	
Each Accident (bodily injury)	\$500,000.00
Policy Limit (bodily injury by disease)	\$500,000.00
Each Employee (bodily injury by disease)	\$500,000.00
GENERAL COMMERCIAL LIABILITY	
General Aggregate	\$2,000,000.00
Each Occurrence (bodily injury/property damage)	\$1,000,000.00
Each Occurrence (personal injury/advertising injury)	\$1,000,000.00
Each Occurrence (Damage to Premises Rented To You)	\$1,000,000.00
All coverage must be primary and non-contributory	
BUSINESS AUTOMOBILE LIABILITY	
Combined Single Limit (bodily injury/property damage)	\$1,000,000.00
Must include all owned, non-owned and hired vehicle	
SEXUAL MOLESTATION AND SEXUAL HARASSMENT	
Each Occurrence	\$1,000,000.00
PROFESSIONAL LIABILITY	
(School Professional per occurrence)	\$1,000,000.00
UMBRELLA/EXCESS LIABILITY	
Each Occurrence	\$10,000,000.00

Contractor shall, at the time of execution of this agreement, provide the District with a copy of a certificate of insurance evidencing all applicable required policies which must list "Board of Education, School District 89 and its subsidiaries, affiliates, officers, directors and employees" as a NAMED ADDITIONAL INSURED and beneficiary of contractual indemnification coverage and waiver of subrogation.

Successful applicants will need to present a Certificate of Insurance with the appropriate endorsements to our office at the time of signing an agreement with the District. Should you or your insurance representatives have any questions or comments, please contact us.

Proposals should include, at a minimum:

1. A profile/description of your business or organization and its experience in providing child care services.
2. Proposed staffing plan and a list of your staff's qualifications, certifications, and/or license.
3. A proposed fee arrangement payable to the District on a monthly basis.
4. Sample activities and plans
5. References
6. A statement expressing your organization's understanding that all schools in the district are to be served.
7. Certificate of Insurance listing "**Board of Education, School District 89 and its subsidiaries, affiliates, officers, directors and employees**" as additional insured and that meets the insurance requirements listed above.

Proposals will be due on Monday, April 9, 2018, by 4:00 p.m. Selected organizations should be prepared to make a ten minute presentation at the Finance Committee Meeting on Thursday, April 12, 2018, at 5:00 p.m.

Proposals should be addressed to:

Dr. Raymond A. Lauk
Business Manager
Maywood-Melrose Park-Broadview School District
906 Walton Street
Melrose Park, IL 60160

Please contact Dr. Lauk with questions at raymond.lauk@maywood89.org or by phone at 708-450-2896.

Attached is a listing of the schools to be served.

Thank you very much for your interest in serving the children of School District 89.

DIRECTORY OF SCHOOLS

SCHOOL

PHONE

EMERSON SCHOOL

450-2002

311 Washington Blvd
Maywood, IL 60153

GARFIELD SCHOOL

450-2009

1514 S. 9TH Ave
Maywood, IL 60153

JANE ADDAMS SCHOOL

450-2023

910 Division St.
Melrose Park, IL 60160

LINCOLN SCHOOL

450-2036

811 Chicago Ave
Maywood, IL 60160

MELROSE PARK SCHOOL

405-2042

1715 Lake St
Melrose Park, IL 60160

ROOSEVELT SCHOOL

450-2047

1927 S. 15th Ave
Broadview, IL 60155

WASHINGTON DUAL LANGUAGE

450-2065

1111 Washington Blvd
Maywood, IL 60153